94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING and PUBLIC FORUM MINUTES
December 12, 2024 at 4:00 pm
Curry Public Library
Minutes by Jeremy Skinner

1. Call to Order by chair Jerry Herbage @ 4:01 pm
   -In attendance: Jeremy Skinner (Lib. Director), Jerry Herbage (Lib. Board), Tim Scullen (Lib. Board), Kelly Margolis (Lib. Board), Sandy Grummon (Lib. Board), Dianne Daniels (Friends of the Library), Jordan Popoff (Lib. Staff), Bryan Grummon (citizen).

2. Library Mission Statement – read by Tim Scullen

3. New Business
   -Solar Power Planning, consultant contract: Shannon Souza, solar consultant, wrote the grant to pay for the planning work she will do as a part of this contract. She shared the plan, and answered questions from the board. After the discussion, Sandy Grummon made a motion to approve the contract in the amount of $58,301 in grant funds from the Oregon Department of Energy. Kelly Margolis seconded the motion. The vote in favor was unanimous.
   -January 23, 2025 was selected as the date for the next community discussion as a part of the planning project.
   -Library Strategic Plan: Skinner presented summary data from the online community survey, as well as noted from the community planning discussion. The group discussed their key takeaways, and Skinner presented key goals that he saw as ones that should be included in the final plan. The board agreed that these goals should be further explained and strategies and success measures should be drafted. Skinner agreed to continue drafting a final plan.
   -Draft Policy on third party contract approval processes: Skinner presented a draft policy for 1st reading. The board had some small changes that Skinner agreed to make and bring the policy back for another reading.
   2025 Library Closure Schedule: Rhoda Denning made a motion to approve the holiday schedule as presented. Kelly Margolis seconded the motion. The vote in favor was unanimous.

4. Old Business
   -Library Policy Book language cleanup – 2nd reading: Tim Scullen made a motion to approve the language changes. Sandy Grummon seconded the motion. The vote in favor was unanimous.

5. Citizen Concerns - none

6. Friends of the Library Report – report by Dianne Daniels.
   -The FOL elected new officers including Anne Morgan as an at-large board member. A group of FOL members gave treats to 200 kids at Trunk or Treat. The Better Book and Bake Sale netted $1,006 in book sales and $1,168 in baked goods. The letters from Santa program netted $75. The FOL membership is 168 members. The group is planning for the large book and bake sale in February.

7. Review of Minutes from October 24, 2024

-Sandy Grummon made a motion to approve the minutes. The motion was seconded by Kelly Margolis. The vote in favor was unanimous.

8. Financial Report

-Skinner provided a monthly financial report and an outstanding check report. He noted that the Agreed Upon Procedures report by Huntsman CPA is nearly complete. He anticipates a supplementary budget in January.

9. Director's Report (Skinner)

-See attached report

10. Library Director annual review. The review was read aloud and presented to the library director. A motion to approve the review was made by Tim Scullen. The motion was seconded by Rhoda Denning. The vote in favor was unanimous.

10. Adjournment @ 6:15