94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES
September 28, 2023 at 4:00 pm
Curry Public Library
Minutes by Jeremy Skinner

1. Call to Order by chair Jerry Herbage @ 4:00 pm
   -In attendance: Sandy Grummon, (Lib. Board), Tim Scullen (Lib. Board), Jeremy Skinner (Lib. Director), Jerry Herbage (Lib. Board), Dianne Daniels (FOL), Kelly Margolis (Lib. Board), Rhoda Denning (Lib. Board), Jordan Popoff (Lib. Staff), Bryan Grummon (citizen), Laura Lee Cundiff (citizen), Tom Herrick (citizen), Julie Phillips (Library Foundation).

2. Library Mission Statement – read by Tim Scullen

3. Citizen Concerns – none

4. Review of Minutes from August 24, 2023
   - Sandy Grummon made a motion to approve the minutes. The motion was seconded by Kelly Margolis. The vote in favor was unanimous.

5. Old Business
   -Library Director compensation for FY 2023-24. Sandy Grummon made a motion to increase the director's annual salary to $80,109 per year (a raise of 7.5%). Kelly Margolis seconded the motion. The vote in favor was unanimous.

6. Library Foundation presentation by Julie Phillips, foundation president
   -Phillips provided a brief background on how the foundation was established as a 501c3 in 2016. She then described its goals, how it differs from the Friends of the library, and how it is working with a consultant to put in place an effective plan for supporting the library. Phillips encouraged the library board to provide input. The board commented that they were appreciative for the foundation and Phillips's presentation. Herbage felt like regular reports and communication in the future would be helpful.

7. Friends of the Library Report – Dianne Daniels
   -The Friends of the Library silent/dessert auction will end on Saturday. Bidding has been strong. 10 desserts will be auctioned off. The FOL are planning to participate in a city of Gold Beach Trunk or Treat event on Halloween, and they will be hosting a "Better Book and Bake Sale" on November 17/18.

8. Financial Report
   -Skinner reviewed expenditures, revenue, outstanding checks, and noted that he is reviewing accounts payable and receivable workflows.

9. Director's Report (Skinner) -see attachment

10. New Business

-Lot Line Adjustment proposal by Tom Herrick. Library neighbor Tom Herrick provided an attached set of documents proposing a lot line adjustment where the library would sell a small section portion of its property at $1 per square foot (see attachments for details). Following some clarifying questions, Herbage noted that the board would schedule an executive session on October 26 per ORS 192.660(2)(e) to "To conduct deliberations with persons designated by the governing body to negotiate real property transactions." Sandy Grummon made a motion to designate the library director, Jeremy Skinner, to negotiate this property transaction for the library. Rhoda Denning seconded the motion. Margolis, Denning, Grummon, and Herbage voted in favor. Scullen abstained. Following this action, the board members decided to look at the property line in question following the adjournment of the meeting.
-Review of changes to Oregon Public Meeting Law. Skinner distributed a handout documenting legal changes, including a new process for reporting and investigation of meeting law violations.
-Policy Review - Patron Conduct Policy: Skinner distributed the current policy, and noted areas that were no longer relevant. He agreed to bring a draft revision for a 1st reading to the next meeting.
-New policy proposal: Lost and Found policy. Skinner distributed a draft policy, and planned to have a 1st reading at the next board meeting.
-Library Board meeting schedule through holidays:
    -Oct 26 @ 4pm: monthly meeting
    -Oct 29 @ 1pm: work session to discuss plan for 6th street property
    -Nov 30 @ 4pm: monthly meeting
    -Dec 21 @ 4pm: monthly meeting

11. Adjournment @ 5:27