



CURRY
PUBLIC
LIBRARY

94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

January 20, 2022 at 4:00 pm

Curry Public Library and Zoom

Minutes by Jeremy Skinner

1. Call to Order @ 4:02 pm

-In attendance: Tim Scullen (Lib. Board), Jeremy Skinner (Lib. Director), Sandy Grummon (Lib. Board), Alaina Pepin (Lib. Board), Kelly Margolis (Lib. Board), Jerry Herbage (Lib. Board), Bryan Grummon (community member), Judi Collins (Friends of the Library), Rebecca Marcus (Lib. Staff), and Jordan Popoff (Lib. Staff).

2. Library Mission Statement – read by Tim Scullen

3. Citizen Concerns:

-none

4. Review of Minutes from December 16, 2021

-Kelly Margolis made a motion to approve the minutes. The motion was seconded by Tim Scullen. The vote in favor was unanimous.

5. Friends of the Library Report (Judi Collins)

-The FOL Jim Boyle is recovering from extensive surgery.

-The FOL made a decision to move their annual book sale to Memorial Day Weekend with a possible silent auction in September.

6. Audit Report for FY 2020-21 (Huntsman CPA)

-Connie Huntsman provided an overview of the completed audit report for the library. She announced that it was a clean report with no plan of action.

7. Financial Report (Skinner)

-Skinner provided an overview of where the library stands half-way through its budget year.

8. Director's Report (Skinner)

-Skinner provided a verbal report, noting that library statistics for December were better than December 2020. He also provided updates on the OHA vaccination clinic schedule and the landscaping project, which is moving forward. He noted the expansion of tech lab hours to 5 days a week and the hiring of David Haynes to assist in the lab. Skinner described ongoing challenges and monitoring of internet service and provided an update on ASCEND programming. Skinner noted the completion and dedication of the lobby holds kiosk funded by the FOL, the arrival of a virtual meeting booth (grant funded), and noted that library staff are waiting on the arrival of new shelving for the children's room. Skinner announced the surprise gift of a \$1,000 grant to assist with parent family programming.

9. Old Business

-Solar Project: Skinner noted that both solar bids came in over budget and the library is going to reconsider how to proceed.

10. New Business

-Protocols for unplanned closures: Skinner noted that in early January the library had a day-long internet outage due to a severed line. Knowing that the library staff were struggling to provide services at the front desk, Skinner made the decision to close while he was traveling. In retrospect, he noted that this was not the best decision. After discussion with the board, it was recommended that Skinner draft a closure protocol that calls for the library to remain open through internet outages, but to close during electrical outages or dangerous weather conditions. Skinner agreed to bring a draft protocol to the board.

-Budget calendar for 2022-23 FY: tabled until February meeting

-COVID protocols adjustments: In response to a large community-wide Omicron outbreak, the library suspended in-person youth programming, is tabling in-person adult programs until late February, and will continue in-person small group meetings, and tech lab functions.

11. Adjournment @ 5:16 pm