



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

November 18, 2021 at 4:00 pm

Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 4:02 pm

-In attendance: Tim Scullen (Lib. Board), Jeremy Skinner (Lib. Director), Sandy Grummon (Lib. Board), Alaina Pepin (Lib. Board), Kelly Margolis (Lib. Board), Jerry Herbage (Lib. Board), Rebecca Marcus (Lib. Staff), Angie Milburn (Lib. Staff), and Jordan Popoff (Lib. Staff).

2. Library Mission Statement – read by Tim Scullen

3. Citizen Concerns:

-none

4. Review of Minutes from September 17, 2021

-Alaina Pepin made a motion to approve the minutes. The motion was seconded by Kelly Margolis. The vote in favor was unanimous.

5. Friends of the Library Report (Sandy Grummon)

- The FOL had a successful “as new” book sale in the library lobby. They made \$1,383.
- The FOL have elected officers for the next year. Jim Boyle (pres.); Judi Collins (vp); Jeanne Knowles (treasurer); Diane Daniels (secretary).
- The FOL are making plans for a large Presidents Day book sale.
- The FOL received a memorial bequest of \$5,000 in the name of Mark Rasmussen. They plan to acknowledge Rasmussen on the new holds kiosk they are funding for the library.
- The FOL have also accepted an \$8,000 donation from Julia Phillips to acquire new mobile shelving in the children’s room.

6. Library Foundation Update

-The foundation board met. Much of their discussion focused on supporting a pilot program to fund the Kanopy streaming movie service for library patrons. Skinner will be sending a formal proposal to the foundation for their official consideration.

7. Donor Acknowledgment

-Skinner reported that the library received a \$1,000 gift from Craig and Terry Shannon, and a \$25,000 gift to go toward debt payments from the Southwest Oregon Children’s Foundation.

8. Financial Report (Skinner)

-Skinner reported that the library has begun to receive tax revenue, and that there was no unplanned expenditures. Skinner expects to receive the final audit reports any day.

9. Director’s Report (Skinner)

-see attached report

10. Old Business

-COVID-19 protocols: Skinner led a discussion of changes to library covid protocols including:

- 1) The board clarified that it is okay to have indoor programs for the rest of the winter if Covid rates for the county remain low-risk.
- 2) The board adjusted meeting room capacities to a maximum capacity of 50 people in the meeting hall, and 8 people in the conference room.
- 3) The board clarified that presenters can be un-masked if this is noted in publicity materials. They also asked that there be proper distancing between presenters and the audience.
- 4) The board agreed to allow the library to host in-person story-times if desired by the children's librarian. These programs will be hosted in the meeting hall. RSVPs will be required, as will social distancing and masks. The participation cap will be determined at the discretion of the children's librarian.
- 5) Learning center spaces will be made available for in-person ASCEND programs in January, assuming the program is in compliance with all school safety protocols.
- 6) The library board agreed that the meeting hall can be used for covid vaccinations, but not for covid testing.
- 7) The board agreed that packaged baked goods can be sold by the FOL at their President's day book sale.

-Solar Project: Skinner shared the request for bids for solar panel and battery installation.

11. New Business

-ASCEND: Skinner introduced Angela Milburn as the new director of the ASCEND program.

-After-hours property use: Skinner provided a review of a Special Districts Association of Oregon information session of Oregon homeless laws and their impact on Special Districts. Scullen noted that he has engaged in conversations with Gold Beach police chief, Jordan White, and would like to see the library work closely with the city of Gold Beach to come up with a community plan. Skinner noted that he expects this to be a point of focus for the library staff and board during the next year.

-Health Insurance Renewals: Skinner noted that the library's staff health insurance policy has been renewed for another year with a marginal increase in cost.

-December Library Hours: Skinner proposed that the library close on Sundays in December to accommodate staff shortages and holiday leave. Herbage made a motion to approve this schedule change; Scullen seconded the motion; the vote in favor was unanimous.

12. Adjournment @ 5:19