



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

## CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

December 16, 2021 at 4:00 pm

Curry Public Library and Zoom

Minutes by Jeremy Skinner

### 1. Call to Order @ 4:00 pm

-In attendance: Tim Scullen (Lib. Board), Jeremy Skinner (Lib. Director), Sandy Grummon (Lib. Board), Alaina Pepin (Lib. Board), Kelly Margolis (Lib. Board), Jerry Herbage (Lib. Board), Bryan Grummon (community member), Jim Boyle (Friends of the Library), Connie Huntsman (CPA), and Jordan Popoff (Lib. Staff).

### 2. Library Mission Statement – read by Tim Scullen

### 3. Citizen Concerns:

-none

### 4. Review of Minutes from December 16, 2021

-Tim Scullen made a motion to approve the minutes as amended. The motion was seconded by Alaina Pepin. The vote in favor was unanimous.

### 5. Friends of the Library Report (Jim Boyle)

-The FOL do not plan to meet in December.

-The FOL will initiate preparations for a President's Day book sale in the new year.

### 6. Audit Report for FY 2020-21 (Huntsman CPA)

-Connie Huntsman provided an overview of the completed audit report for the library. She announced that it was a clean report with no plan of action.

### 7. Financial Report (Skinner)

-Skinner reported on property tax revenue, and noted that the disbursements appear to be lagging behind previous years, making it difficult to measure the rate of payments compared to the previous fiscal year. Otherwise there was nothing significant to report.

### 8. Director's Report (Skinner)

-Skinner provided a verbal report, noting that tech lab use has increased significantly and the library has hired additional part-time labor to expand lab hours. Skinner noted that he has applied for state funding to install a soundproof booth for the public to have virtual meetings. Skinner noted that library statistics continue to be steady with the exception of DVD circulations, which have lagged compared to the previous year. The Library Foundation generously agreed to provide start-up funding to pilot a streaming video service called Kanopy. This is scheduled to go live in January. Skinner also showed how the Aspen search interface has been working.

### 9. Old Business

-COVID-19 protocols: There have been no significant changes to Covid safety protocols. The library is working to implement in-person story time.

-Solar Project: The library has received two bids to work on the solar project.

10. New Business

-Calendar Year 2022 Planned Holiday Closure Schedule: Skinner presented a written proposal. After making some small corrections and modifications, the library board engaged in a discussion about adding Juneteenth as an official holiday closure day for the library. Following discussion, Jerry Herbage made a motion to approve the 2022 Closure schedule as amended, including the addition of Juneteenth as an official paid holiday. Kelly Margolis seconded the motion. The vote in favor was unanimous.

11. Adjournment @ 4:51