



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

## CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

January 22, 2021 at 4:00 pm

Virtual meeting via Zoom

Minutes by Jeremy Skinner

### 1. Call to Order @ 4:00 pm

-In attendance via Zoom: Tim Scullen (Lib. Board), Jeremy Skinner (Lib. Director), Sandy Grummon (Lib. Board), Jim Boyle (FOL President), John Harper (Lib. Board), Jerry Herbage (Lib. Board), Alaina Pepin (Lib. Board), Phoebe Skinner (public), Josh Metzger (public), and Jordan Popoff (Lib. Staff).

### 2. Library Mission Statement – read by Tim Scullen

### 3. Citizen Concerns

-none

### 4. Review of Minutes from November 20

-John Harper made a motion to approve the minutes as amended. The motion was seconded by Scullen. The vote in favor was unanimous.

### 5. Friends of the Library Report (Jim Boyle)

-Boyle reported that the FOL received an unsolicited \$5,000 grant from the Tamis Day Foundation. This grant was facilitated by Ron Cook, a friend of Tim Scullen. The grant will support arts programming at the library.

-Boyle announced that there will be no book sale on President's day weekend because of ongoing COVID-19 protocols. Boyle also noted that it looks like there will not be a FOL silent auction in May.

### 6. Financial Report (Skinner)

-There was nothing noteworthy on the financial report. Expenditures and revenue are in line with projections.

### 7. Director's Report (Skinner)

-Statistics for library use continue to be down.

-The library placed an order for summer reading materials and is planning an all-virtual program that can be expanded to be an in-person program if COVID rates improve.

-The library has continued to host virtual programs for adults including book club, technology, and marine mammal programs. The library is planning virtual programs about the new library website, and is planning for an exhibit in the meeting hall that would feature costumes borrowed from the Ashland Shakespeare Festival.

-Don is making minor patch/paint repairs to the 2<sup>nd</sup> floor walls. The library is seeking a cost estimate on replacing a failing heat pump unit.

-The library is continuing to operate without volunteers.

- The Coastline courier vehicle has been in the shop for repairs. Skinner is drafting a grant proposal for the Coastline network to help fund a consultant to create network-wide cataloging standards and processes. This will improve the quality of search results and the overall user experience.
- The FOL and the Library will be declining the Ford Family Foundation's grant to help fund HIVE. This grant is not necessary with the ending of the HIVE program.

#### 8. Old Business

- HIVE/ASCEND plan for the new year: Skinner reported that HIVE was planning to close down by the end of January, and ASCEND staff will be relocating to the middle school and the high school in an effort to provide programming without the logistical challenges of transportation. Josh Metzger, high school principal, expressed his thanks to the library for supporting the program.

#### 9. New Business

- Supplementary Budget Hearing: tabled until the February board meeting.
- Library Board elections: Skinner announced that there would be two library board positions open on the May ballot. Current officials holding these positions need to file for election at the County clerk's office.
- Library COVID-19 Plan: In response to declining COVID-19 rates in Curry County, the library board recommended extending library hours. New hours will be M-Th: 12-6; F-Su: 12-5.
- New Library Website: Skinner announced that the new library website is live, and gave board members a virtual tour of the site.

#### 10. Adjournment @ 5:27 pm