



CURRY
PUBLIC
LIBRARY

94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

December 18, 2020 at 4:00 pm at Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 4:08 pm

-In attendance via Zoom: Tim Scullen (Lib. Board), Jeremy Skinner (Lib. Director), Sandy Grummon (Lib. Board), Jim Boyle (FOL President), John Harper (Lib. Board), Jerry Herbage (Lib. Board), Alaina Pepin (Lib. Board), Bryan Grummon (public), and Jordan Popoff (Lib. Staff).

2. Library Mission Statement – read by Tim Scullen

3. Citizen Concerns

-Sandy Grummon relayed positive library feedback given to Jeanie Knowles at the post office.

4. Review of Minutes from November 20

-Scullen made a motion to approve the minutes. The motion was seconded by Harper. The vote in favor was unanimous.

5. Friends of the Library Report (Jim Boyle)

-Boyle reported that the Friends have not met and canceled their traditional holiday gathering.

6. Financial Report (Skinner)

- Tax revenue from the county is looking to be coming in at a normal rate.

7. Director's Report (Skinner)

-Statistics for library use continue to be down.

-The library staff continue to provide programs for youth through virtual story time and HIVE. Planning for summer reading has begun.

-Buildings and grounds: Don has begun patching and painting walls in 2nd floor spaces. Master gardeners added new protea plantings at the front of the library. Library carpets were professionally cleaned on Veteran's Day.

-Skinner announced that Curry Public Library was designated as one of six Star Libraries in Oregon by Library Journal. The library is preparing publicity around the designation.

8. Old Business

-Collection Development Policy, 3rd Reading: Herbage made a motion to approve the policy; Pepin seconded the motion; the vote in favor was unanimous.

-OSHA COVID requirements: Skinner reported that the library had completed its OSHA COVID safety and reporting paperwork, and staff have been informed of the protocols.

-Library services reduction update: Skinner reported that the library would continue to be open 7 days a week for three hours a day until county COVID metrics change.

-Website update: Library staff are working with the new site designer to have the site ready to launch on MLK Jr. Day weekend.

9. New Business

-2021 Holiday Calendar: John Harper made a motion to approve the proposed library closure calendar for 2021; Jerry Herbage seconded the motion; the vote in favor was unanimous.

-2021 Budget Calendar: Skinner reviewed a calendar proposal that included the timeline for a supplementary budget for the current year and the budget meeting process for the next fiscal year.

-Skinner reported that one of the older library heat pump units is not working. He will be seeking bids for the equipment and installation.

-Skinner announced that Gold Beach mayor Kaufman is interested in having a library representative on the city urban renewal committee. Tim Scullen said he would represent the library in that role if appointed by the city.

10. Adjournment @ 5:29 pm