



CURRY
PUBLIC
LIBRARY

94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

March 18, 2020 at 4:00 pm at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 4:05 pm

-In attendance: Sandy Grummon (Lib. Board), Jerry Herbage (Lib. Board – by Zoom), Tim Scullen (Lib. Board), Jeremy Skinner (library director), Jim Boyle (Friends of the Library), Bryan Grummon (public); John Harper (Lib. Board), Alaina Pepin (Lib. Board); Jordan Popoff (staff); Jodi Fritts (via Zoom), Josh Metzger, Nancy Sue Rose.

2. Statement of the Purpose of the Meeting – To Discuss Library Response to Coronavirus

3. Discussion of Library Closure

-Skinner read statements from the Oregon Library Association, the American Library Association, and the governor of Oregon all indicating the need for the library to cease services that require direct contact with the public.

-Skinner proposed a closure plan that would adhere to the following parameters:

- The Library lobby will be open 12-6 for patrons to pick up books that they have reserved.
- Staff will be asked to work their regular allotted weekly hours. These hours will fall between 10-6, M-Th and 9-5 F-Sun.
- Staff will have no direct contact with the public. Their responsibilities will include answering phones, maintaining communications with the public, assisting the school district in providing critical services to children, pulling book requests, and sanitizing the lobby area of the library.
- Staff will also be expected to work on a backlog of library projects including (but not limited to):
 - Deep cleaning
 - Touch-up painting
 - Shelf reading
 - Front-desk area re-organization
 - Grounds work
 - Drafting of plans as outlined in strategic plan
 - Assisting the director and janitor with simple, basic maintenance projects
 - Planning for the contingency of streaming programs for the public
 - Other work as assigned
- Staff will not be allowed to opt out of working regular hours in the library facility. They will be expected to use vacation and/or sick days if they feel they are unable to work. If they run out of these allotted days, or are not eligible for vacation/sick, they will be subject to dismissal.
- This plan will be revised if restrictions from the state of Oregon have not been lifted by the end of April 2020.

-Skinner read a draft public statement explaining the proposed closure

4. Board Vote on Library Closure

-Jerry Herbage made a motion to close the library according to the parameters outlined by Skinner; Alaina Pepin seconded the motion. The vote in favor was unanimous.

5. Public Comment

-Members in the audience expressed their appreciation for the library's services. Principal Metzger offered the schools support in helping with any needs that might arise.

6. Adjournment @ 4:25 pm