



CURRY  
PUBLIC  
LIBRARY

94341 Third Street, Gold Beach, OR 97444; 541-247-7246

## CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

October 18, 2019 at 4:00 pm at the Curry Public Library

Minutes by Jeremy Skinner

### 1. Call to Order @ 4:00 pm

-In attendance: Sandy Grummon (Lib. Board), Jerry Herbage (Lib. Board), Tim Scullen (Lib. Board), Jeremy Skinner (library director), Jim Boyle (Friends of the Library), Bryan Grummon (public); John Harper (Lib. Board), Alaina Pepin (Lib. Board); Jordan Popoff (lib. staff); Karlie Wright (lib. staff); Lora Williams (public).

### 2. Reading of Library Mission Statement (Tim Scullen)

### 3. Citizen Concerns

-none

### 4. Review and Approval of Minutes

-September 20, 2019: A motion was made by Alaina Pepin to approve the minutes. John Harper seconded the motion; the vote in favor was unanimous.

### 5. Friends of the Library Report (Jim Boyle)

-The FOL had a strategic planning discussion with the library director.

-The FOL are working on a promotional film.

-FOL are considering apparel options for events.

Holiday Bazaar planning has begun.

-The FOL are conducting a Letter from Santa fundraiser. For \$5, the Friends will write a personalized letter from Santa to a child.

-Preparations are taking place for the holiday bazaar.

### 6. Library Financial Report (Jeremy Skinner)

-There were no questions on the report; Skinner will begin preparing a budget revision to account for income from the estate of Mun Jeong.

### 7. Director's Report (Skinner) (see attachment)

### 8. Old Business

-Strategic Planning: Skinner noted that public stakeholder meetings have been held, and the library has been receiving surveys. The Library Board scheduled November 8<sup>th</sup> @ 4:00 pm for a workshop meeting to discuss the strategic plan and review public input.

### 9. New Business

-Library vehicle/shuttle/bus: Lora Williams reported that her husband Bill attended the Central Curry School District Board meeting and asked the board about the possibility of getting a retired bus for library use. The school board said this was a possibility. Bill Williams is volunteering to retrofit a bus if the library board is interested. The library board will consider this possibility as a part of its strategic planning process.

-Tech Lab: Skinner updated the board on the status of the lab and shared a job description for a tech lab coordinator. The job description will be posted in the coming weeks.

10. Adjournment @ 5:33 pm