



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

December 21, 2018 at 4:00 pm at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 4:00 pm

-In attendance: Sandy Grummon (Lib. Board), Jerry Herbage (Lib. Board), John Harper (Lib. Board), Jeremy Skinner (library director), Jim Boyle (Friends of the Library), Jordan Popoff (Library staff), Bryan Grummon (public); Alaina Pepin (Lib. Board)

2. Citizen Concerns

-none

3. Audit Report (Connie Huntsman CPA)

-Huntsman provided a draft of the full report, as well as a verbal overview.

-Huntsman also issued a note of communication to the library.

-There were no major problems in the report.

-Huntsman did find that the library had been tracking the balances of the building and general fund incorrectly. The library will need to have a supplemental budget hearing to move money into the building fund to ensure all budgeted building expenses are covered.

4. Review and Approval of Minutes

-November 16, 2018: motion to approve minutes by Jerry Herbage; 2nd by Alaina Pepin; the vote in favor was unanimous.

5. Friends of the Library Report (Jim Boyle)

-The FOL had a successful holiday party at the library.

-The book and bake sale planning has begun.

-FOL Holiday bazaar booth raised more money than the previous year.

6. Financial Report

-Skinner noted that he has continued to find areas in the financial report where expenditures have been assigned to incorrect categories via data entry issues. Skinner also noted that although most budget lines are on track, the library is spending on supplies at a much greater pace than expected.

7. Director's Report

-see attachment

8. Old Business

-Construction: Skinner noted that work on the punch list has begun. The door controls have been fixed, painting and patches has been finished, and new signage is gradually being added.

9. New Business

-Supplementary Budget Hearing: The board scheduled a supplementary budget hearing for January 18 at 4:00 pm.

10. Adjournment @ 5:21 pm