



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

March 23, 2018 at 4:00 pm at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 4:00 pm

-In attendance: Sandy Grummon (Lib. Board), Jerry Herbage (Lib. Board), Tim Scullen (Lib. Board), Jeremy Skinner (library director), Jim Boyle (Friends of the Library), Jordan Popoff (Library staff)

2. Citizen Concerns

-None reported

3. Review and Approval of Minutes

-February 23, 2018: Approval postponed until next meeting; no quorum.

4. Friends of the Library Report (Jim Boyle)

-The FOL have begun work on the silent auction (May 7-July 8) and dessert auction.

-Party in the Park planning has begun; theme is superheroes.

5. Financial Report

-Skinner reported that Alta Denton's Library Credit Card statement showed a number of small foreign fraudulent charges. We have concluded that these were the result of keystroke tracking malware on Alta's office computer. The computer has been wiped and reconfigured. Skinner issued Alta a set of rigid instructions for future computer use to avoid malware.

6. Director's Report (see attachment)

7. Old Business

-Construction Update: Skinner provided updates on construction progress; no major issues of note.

8. New Business

-Solar Panels: Skinner reported that the library needs to spend at least \$37,000 on solar energy to meet the state of Oregon's 2% requirement for spending on renewable energy on new public buildings. This requirement was not made clear to the library until this month. The board discussed the possibility of using contingency funds if they are still available at the end of the project.

-Budget Committee Approvals: A motion was made by Jerry Herbage to re-appoint Frosty Coleman to the budget committee; Tim Scullen seconded the motion; the vote in favor was unanimous. Skinner noted that he is seeking a final budget committee member to replace Barbara Gaston.

-Selection process for board vacancy: The Board approved the application and advertisement. They agreed the position should be advertised immediately for 3-4 weeks. The position will be advertised on the library website and at the front desk. Jerry Herbage noted it was sad to see Alan McGuinness leave the board; he was a great director, and this will be a loss for the library. He will be missed.

9. Adjournment @ 4:55 pm