



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

## CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

January 19, 2018 at 4:00 pm at the Curry Public Library

Minutes by Jeremy Skinner

### 1. Call to Order @ 4:00 pm

-In attendance: Jerry Herbage (Lib. Board), Sandy Grummon (Lib. Board), John Harper (Lib. Board), Tim Scullen (Lib. Board), Jeremy Skinner (library director), Jim Boyle (Friends of the Library)

### 2. Citizen Concerns

-none

### 3. Review and Approval of Minutes

-December 8, 2017: Tim Scullen made a motion to approve the minutes with minor corrections including a change to the names of the officers elected by the Friends of the Library. John Harper seconded the motion. The vote in favor was unanimous.

### 4. Friends of the Library Report (Jim Boyle)

-The FOL annual book sale is busy being organized by volunteers. The sale will be held over Presidents Day weekend at the Bethany Lutheran Church annex. There will be a pre-sale exclusively for FOL members on the Friday before the sale.

-Jim Boyle presented Sandy Grummon with a birthday card from the Friends of the Library.

### 5. Financial Report

-Skinner reviewed the monthly financial report and included an additional sheet detailing building expansion expenses that was not limited to spending in this budget year. To date, the library has spent 26% of its entire budget for the building expansion (including architectural fees).

### 6. Director's Report (see attachment)

-Skinner reported in detail on some recent issues with camping, garbage, and drug paraphernalia in the library wetland area. The police are aware of the problem.

### 7. Old Business

-Construction Update: Skinner gave an update to the construction schedule. He also reported that work is proceeding well with good weather.

### 8. New Business

-Financial Review for FY 2016-17: After review and discussion, Skinner agreed to ask Joe Wegner for clarification on library liability for vacation accrual, and for clarification about how the library should treat the building maintenance fund in the next budget.

-Approval of the 2018 holiday schedule: Jerry Herbage made a motion to approve the schedule; Tim Scullen seconded the motion; the vote in favor was unanimous.

-Budget calendar: Skinner presented the prospective budget calendar to the Board.

-Alan McGuinness health concerns: Skinner reported that Alan McGuinness has been hospitalized and his health has declined significantly. Prior to being hospitalized, McGuinness had intended to officially resign from the library board. At this point in time, the library board will wait for an official statement from McGuinness.

-Schedule for February Board meeting: the BOD agreed to move the next board meeting to February 23<sup>rd</sup> to avoid a conflict with the Friends of the Library booksale.

-Library Policy Review: The board agreed to re-read the policy statements 4.1-4.12 for the next meeting.

-Discussion of opening events for Learning Center space: John Harper stated his desire for a Chautauqua style series of events. Skinner reported that the library is in the process of organizing a range of events over two weeks that showcase various uses of the building, starting August 18<sup>th</sup>.

9. Adjournment @ 5:17 pm