



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY SPECIAL BOARD MEETING MINUTES

April 24, 2016 at 5:15 at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 5:15 pm by Alan McGuiness
 - In attendance: Joe Slack (HGE, Inc., Architect), Sandy Grummon (Lib. Board), Jerry Herbage (Lib. Board), John Harper (Lib. Board), Alan McGuiness (Lib. Board), Tim Scullen (Lib. Board), Jeremy Skinner (library director)
2. Review, discussion, and vote to approve contract for architectural services with HGE, Inc.
 - Joe Slack presented a space plan (see attachment), which outlined square footage estimates and highlighted the projected usage for each space. The library board discussed some of the spaces, in particular the kitchen and the multi-purpose space. Tentatively, the board preferred a simple catering kitchen. There was also a preliminary discussion of flooring for the multipurpose space. It was concluded that the floor needs to be durable, but that it should facilitate good acoustics and be able to be used for programs like dancing.
 - The cost structure was discussed. Slack estimated that construction would cost a minimum of \$1.7 million; architectural fees and contingency would be added to this.
 - Jerry Herbage asked about interruption of service. It was agreed that the clause would be removed from the contract.
 - Jerry Herbage asked that the contract be reviewed by the library's insurance agent before approval. Skinner agreed to forward it to the agent.
3. Review, discussion, and vote to approve contract with Coos County Library Service District for participation in Coastline integrated library system.
 - Jerry Herbage had a number of questions about the contract including: why the City of Coos Bay was the only party that could be held liable for breach of contract; whether or not CCLN was covered under the library's insurance or a separate policy. Skinner agreed to talk to CCLSD representatives and the insurance agents before asking for board approval to sign the contract.
4. Other Business
 - Jerry Herbage announced that he would be working a few days a week in Newport and wondered if regular board meetings could be moved to Fridays. Tim Scullen preferred to not meet on Fridays. Herbage agreed to investigate the possibility of participating via Skype.
- 5) Adjournment @ 6:45