



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

April 12, 2016 at 5:15 at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 5:15 pm

-In attendance: Jerry Herbage (Lib. Board), John Harper (Lib. Board), Alan McGuiness (Lib. Board), Tim Scullen (Lib. Board), Jeremy Skinner (library director), Jordan Popoff (library staff); Judi Collins (Budget Committee), Barbara Gaston (Budget Committee), Forest Coleman (Budget Committee), Amy Keusink (Budget Committee), Pat Renner (Budget Committee)

2. 1st Budget Committee Meeting

After introductions, Keusink nominated Gaston to be Budget Committee Chair. Coleman seconded the nomination, which passed unanimously. Herbage nominated Renner to be Budget Committee Secretary, which Keusink seconded; the nomination passed unanimously. Gaston asked Skinner to read and explain the Budget Message.

After reading the introduction to the document and explaining the format, Skinner highlighted differences from the previous year's budget. The three key areas will be the catalog and circulation system, an upgrade to a dedicated fiber network, and an emphasis on youth programs.

Projecting a 3% increase in tax revenue, minus the amount taken by the City of Gold Beach Urban Renewal District, Skinner proceeded to a line-by-line elucidation of the budget. In the General Fund:

Line 3: Gaston asked why the un-appropriated fund balance? Skinner explained that this fund pays the bills until funds arrive from the County in November.

Line 5: Income from property taxes, minus the Urban Renewal payment to the City.

Line 15: Contributions from the Friends of the Library will be less because they are raising funds for the Harald Haug Learning Center.

Line 17: The increase relates to the E-rate subsidy for fiber installation and the monthly internet costs.

Lines 24, 25: Personnel will receive a 3% increase. Gaston questioned whether or not funds will be available for part time interns. Skinner said he hoped so.

Line 34: Telecommunication (part of the new fiber service and replacing lighting with LED alternatives).

Line 39: Professional Services reflect possible increase if a full audit is needed.

Line 48: Possible grant funding is included.

Line 57: The University of Oregon has cut microfilm reproduction which affects the access to data from local newspapers.

Line 58: Renner questioned the decrease in DVD funds. Skinner replied that many donations are made and there is limited space behind the circulation desk.

Lines 60-62: Electronic Tools: Library2Go, Cypress Resume, OCLC are represented. Also the data migration contingency is included. See the table in the Budget Message for clarification.

The Building Fund:

Lines 96-101 Should be in bold type because they are not guaranteed income.

Line 115: The architect projects a cost of \$250 a square foot.

Line 117: Wetlands mitigation will be mainly monitoring and reporting developments as well as invasive plants mitigation.

Further Discussion: Budget Committee Chair Gaston

Gaston asked for questions about the process. Collins asked where the information for the chart in the Budget Message originated. Skinner explained the collations of materials by the Oregon State Library. She then asked why funds were turned over the Urban Renewal District. Skinner related the planning by the City of Gold Beach.

Chair Gaston asked for a motion to recess until May 10, 2016 at 5:15 p.m. Collins so moved, Keusink seconded and the motion passed with the exception of a nay vote by McGuiness.

Respectfully submitted,
Pat Renner, Secretary

3. Citizen Concerns

-none

4. Review of minutes

-March 15, 2016: Jerry Herbage made a motion to approve the minutes; John Harper seconded the motion; the vote in favor was unanimous.

5. Financial Report

-There was no discussion of the monthly financials; relevant questions were discussed during the budget meeting.

6. Directors Report (see handout)

7. Old Business

-None

8) New Business

- Review and vote to approve contract with Coos County Library Service District for shared catalog project to commence July 1, 2016. Skinner handed the board members the final draft of the contract and asked them to review and bring their questions to the next board meeting.

9) Adjournment @ 6:44