



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

May 12, 2015 at the Curry Public Library

Minutes by Jeremy Skinner

Items 1-6: Library Budget Committee Meeting (see attached minutes)

1. Call to Order – 2nd Budget Committee Meeting – at 5:15 p.m.
2. Review of minutes from 1st Budget Meeting
3. Comments from committee in response to the first budget meeting
4. Public comment on proposed budget document
5. Motion to approve the budget and tax
6. Adjournment

7. Call to Order – Regular Monthly Library Board Meeting @ 5:40 p.m.

-In attendance: Jeremy Skinner, Sandy Grummon, Jerry Herbage, John Harper, Martha Jain Stewart, Jordan Popoff (library staff), Tim Scullen (citizen)

8. Old Business

-Geotechnical study: Jeremy Skinner explained the process for soliciting bids for a geo-technical study of the library property for possible building expansion, and shared a draft document of a request for bids. John Harper recommended not conducting a geotechnical study, suggesting that it would be more economical and just as sound from an engineering perspective to contract with a geologist and an engineer to review the site. The board discussed the pros and cons of this approach. Jerry Herbage pointed out that we have the money in the budget, and it would be best to make sure we do due diligence and get the best information possible to help make a decision about possible expansion. Sandy Grummon moved that the library issue the request for proposal for bids for a geotechnical study as presented by Jeremy Skinner. Jerry Herbage seconded the motion. The motion was approved with three votes in favor (Martha Jain Stewart, Sandy Grummon, and Jerry Herbage) and one vote opposed (John Harper).

9. New Business

-No new business.

10. Citizen Concerns

-There were no citizen concerns.

11. Review of Minutes for April 14, 2015 meeting

-After review of the minutes John Harper moved for the approval of the minutes. The motion was seconded by Sandy Grummon. The vote for approval was unanimous (Martha Jain Stewart, Sandy Grummon, and John Harper). Jerry Herbage had to leave the meeting and was not present for the vote.

12. Friends of the Library Report given by Sandy Grummon

-The Friends of the Library silent auction is underway. Bids so far have been good.
-The dessert auction for May 29 is still being planned. Additional desserts are being solicited.
-The Friends are working with the Library Director to plan a mortgage burning party for July 1 at lunchtime.
-The Friends are in the process of planning for Party in the Park on July 11

13. Financial Report given by Jeremy Skinner (see handout)

-Jeremy reported that all budget lines are in good shape.

11. Director's Report given by Jeremy Skinner

-See attached report.

14. The meeting was adjourned at 6:20 pm

Curry Public Library District
Budget Committee Meeting, FY 2015-16
Minutes for May 12, 2015

Board Chair Martha Jain Stewart called the meeting to order at 5:15 p.m. Present were Board Members Sandy Grummon, John Harper, Jerry Herbage, but not Alan McGuinness. Also present were Budget Committee members Candace Callen, Frosty Coleman, Barbara Gaston, Pat Renner, Maureen Scannell, Library Director Jeremy Skinner, and staff member Jordan Popoff. Tim Scullen attended as guest.

Stewart then passed management of the meeting to Budget Chair Scannell.

Budget Meeting

Scannell reconvened the meeting and asked for approval of the minutes of the April 14th meeting. Gaston so moved and Callen seconded. The minutes were approved unanimously.

Discussion and Comments

Skinner pointed out differences between today's draft and the previous submission:

Line 11: Because we did not receive the Oregon Community Foundation grant, that line has been reduced as well as Line 72, Equipment (Other). A subscription to Zenio and tablets will be given priority.

Line 46: This line has been bumped up as well as Line 54 and the reasons have been highlighted in blue.

Line 53: Gift monies, having to do with poetry, have been added.

Popoff queried whether or not Line 53 should be increased. Herbage said that Skinner should budget what he needs. Skinner said that he will do a supplemental budget if a lot more is donated.

Grummon asked if Skinner had to make a transfer from Line 83 to Line 131. He replies that it will be described as for building repair.

Scannell wondered what the additional poetry books are for. Skinner replied that the general collection had a large hole and the books will be needed for the Summer Reading program. Harper asked how they are selected. Skinner cited standard sources.

Approval

Scannell asked for a motion to approve the budget. Grummon moved to approve with amendments. Gaston seconded the motion and was unanimously approved.

Then Scannell asked for a motion to approve the rate of .6609. Herbage so moved and Harper seconded the motion. It was unanimously approved.

Renner moved to adjourn the meeting. Gaston seconded and, after the unanimous vote, Scannell adjourned it at 5:37 p.m.

Respectfully submitted,
Pat Renner, Secretary