CURRY PUBLIC LIBRARY

94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES
August 12, 2014 at the Curry Public Library
Minutes by Jeremy Skinner

1. Meeting called to order at 5:17 pm by Martha Jain Stewart
   -In attendance: Jeremy Skinner, Martha Jain Stewart, Sandy Grummon, John Harper, Alan McGuiness, Jerry Herbage, Jordan Popoff (library staff), and Tim Scullen (public)

2. Citizen Concerns
   -No concerns were voiced.

3. Review of Minutes for June 10th and June 24th Meetings
   -Sandy Grummon asked that the June 10th minutes be clarified to show that in the Citizen Concerns item, Tim Scullen asked that the library would recognize Harald Haug's gift "with some kind of implementation of green technology for the library."
   -After further review of both sets minutes, John Harper moved that the minutes be approved as amended. Sandy Grummon seconded the motion; the vote in favor was unanimous.

4. Friends of the Library report given by Sandy Grummon
   -The retirement party for Sandy Mathers was successful with approximately 70 people in attendance.
   -The Friends are planning a new book sale at the November Holiday Bazaar.
   -The Friends are also planning a recruitment and recognition party for December.

5. Financial Report
   -Jeremy provided some comments on the June 30th financial report with end of the year figures. The budget carry-over was approximately $40,000, and all budget categories came in under-budget. The year's records are now being examined by the auditor.
   -The Board reviewed the July 30th financial report, but there was no discussion.

6. Director's Report given by Jeremy Skinner

-All of the details of the Director's Report are outlined in the attached Director's Report. Key points included: end-of-the-year staff performance reviews; newly drafted job descriptions; the newly filled cataloger position; a summary of the results of the Summer Reading program; an overview of summer programing for adults and plans for fall adult programing; a review of end of the year statistics with a discussion of the library's new gate counter; and plans for a complete library inventory.

7. Old Business

-Wetlands Project: Jeremy reported that he is waiting for a response to the revised application from the Army Corps of Engineers

-Harald Haug estate: Jeremy reported that he has not had any updates from Mitchell Kuljis regarding the dispersal of funds.

8. New Business

-Maxine Yadon Estate: Jeremy reported that the library has been notified that is will be the beneficiary of money from the Yadon estate. The attorney's handling the estate do not have any information on how much money will be dispersed.

-Long-term planning: Sandy Grummon asked whether or not the library should consider setting aside money on a regular basis for the future replacement of the library facility. After some Board discussion, it was decided that this question merits more in-depth discussion. Jeremy suggested that we have a work session to begin putting together a strategic plan for the library. The Board agreed that this work session could take the place of the regularly scheduled September Board meeting.

-Library parking lot issues: Jeremy reported that the library staff has observed problems with overnight camping in the parking lot. Jeremy has been in conversation with the City Police, who are recommending that the library post signage and turn off the wi-fi after hours. The Board discussed these options and decided to table the discussion for September when we will discuss other services for the library as a part of a strategic planning discussion.

-Changing the Names on the Library Credit Card: Jeremy recommended that we remove Sandy Mathers from the Library's Umpqua Bank credit card account, and add Jordan Popoff and Brandon Slagle. Sandy Grummon noted that this was fine, but that she hoped we could work to make the credit card statement more transparent to limiting the possibility of misuse. Jerry Herbage moved that Jordan Popoff and Brandon Slagle be added to the Umpqua Bank Credit Card Account. Sandy Grummon seconded the motion, and the vote in favor was unanimous.

4. The Meeting was Adjourned at 6:30 pm.