



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

September 16, 2016 at 5:00 at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 4:00 pm

-In attendance: Alan McGuiness (Lib. Board), Sandy Grummon (Lib. Board), John Harper, (Lib. Board), Tim Scullen (Lib. Board), Jerry Herbage (Lib. Board), Jordan Popoff (library staff), Jeremy Skinner (library director), Maureen Scannell (Friends of the Library), Joe Slack (HGE Architects)

2. Citizen Concerns

-There were no citizen concerns.

3. Learning Center Architecture

-Slack presented a revised floor plan for the learning center (see attached drawing). After discussion about the merits of a partition in the multipurpose space, it unanimously agreed that it was best to proceed without a partition. There was consensus among the board that floor plan 2 achieved the goals for the space. Slack noted that he was planning to have an updated topographic survey done for the library site. Slack then presented three renderings of the outside of the space with rooflines. After much discussion the board agreed they did not like rendering #2. They preferred #1 over #3, but wanted further iterations before making a decision. Slack agreed to return to the library on October 21st with revised drawings.

4. Review and Approval of Minutes

-August 19, 2016: Tim Scullen made a motion to approve the minutes. Jerry Herbage seconded the motion. The vote in favor was unanimous.

-August 29, 2016: Sandy Grummon made a motion to approve the minutes. Tim Scullen seconded the motion. Jerry Herbage abstained from voting because he was not present for the meeting in question. The vote in favor was unanimous by the remaining four board members.

5. Friends of the Library Report (Sandy Grummon)

-Grummon reported that The Friends of the Library have approved a legal contract to transfer \$200,000 to the Curry Public Library Foundation of Gold Beach.

-The FOL have received positive publicity in the Curry County Reporter announcing the \$250,000 grant from the Ford Family Foundation.

-Grummon announced that the FOL have made great progress on a brochure to be mailed out with an annual capital campaign this fall.

6. Financial Report

-see attachment

7. Director's Report (Skinner relayed information about the following subjects; for more information see attachment)

- Statistics
- Grants
- Programs
- Building and grounds
- Network Upgrade
- Staff

8. Old Business

- There was no old business.

9. New Business

- Tim Scullen asked if the library had plans for the metal bridge sculpture that had been originally been on the side of the building before it started to rust. He recommended that it be placed elsewhere on the property or painted and re-attached to the building. Skinner offered to consult with the donor before making a decision.
- Special Districts Association of Oregon Best Practices Program: Skinner read a required set of questions to the board and recorded answers about the library's knowledge of ethics. This checklist will be forwarded on to SDAO.
- Library Ethics Policy: Skinner presented a draft of an ethics policy for the library based on SDAO recommendations. After discussion, Jerry Herbage made a motion to adopt the policy. Sandy Grummon seconded the motion. The vote in favor was unanimous.
- Public Notice of Board Meetings Policy: Skinner presented a draft of a policy for the library based on SDAO recommendations. After discussion, Jerry Herbage made a motion to adopt the policy. Sandy Grummon seconded the motion. The vote in favor was unanimous.
- Resolution Recognizing the Work of Library Volunteers: Skinner presented a draft resolution. After discussion, Jerry Herbage made a motion to adopt the policy. John Harper seconded the motion. The vote in favor was unanimous with Sandy Grummon abstaining.

9. Adjournment @ 5:54 pm