



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

June 14, 2016 at 5:15 at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 5:15 pm

-In attendance: Alan McGuiness (Lib. Board), Sandy Grummon (Lib. Board), Tim Scullen (Lib. Board), Jordan Popoff (library staff), Jeremy Skinner (library director)

2. Budget Hearing

-Review of Budget Summary Document - Form LB1: Skinner outlined three adjustments to the budget. The Personnel line was increased at the request of the library board. The cost for the library systems migration was decreased as the result of grant income. Because of a larger than expected carryover, Skinner added a \$30,000 dollar transfer from the general fund to the building fund to partially cover the required \$50,000 hillside contingency.

-Public Comment on Budget Summary Document: no comments

-Board Discussion of Budget Summary based on public comment: none

-Board will meet on June 28 @ 5:15 pm for final adoption of the budget

3. Financial Report

-Skinner noted that the library had received more tax revenue than expected and that its expenditures were also less than expected for the fiscal year.

4. Review and Approval of Minutes

-April 4, 2016: Tim Scullen made a motion to approve the minutes. Sandy Grummon seconded the motion. The vote in favor was unanimous.

-April 12, 2016: The minutes were tabled for consideration at the next meeting since a quorum of board members, who attended the meeting in question, were not present.

-April 24, 2016: Sandy Grummon made a motion to approve the minutes. Tim Scullen seconded the motion. The vote in favor was unanimous.

-May 10, 2016: Sandy Grummon made a motion to accept the minutes as written by budget committee chair Pat Renner. Tim Scullen seconded the motion. The vote in favor was unanimous.

-May 27, 2016 : Tim Scullen made a motion to approve the minutes. Sandy Grummon seconded the motion. The vote in favor was unanimous.

5. Citizen Concerns

-There were no citizen concerns.

6. Friends of the Library Report (Sandy Grummon)

-The Friends of the library raised \$5,800 at the silent auction; \$3,441 at the dessert auction; and \$200 in donations. Approximately 100 people attended.

-The Friends are participating in the July 9th Party in the Park. They will be sponsoring an obstacle course for kids.

7. Director's Report (Skinner relayed information about the following subjects; for more information see attachment)

- Statistics
- Building Maintenance
- Grants
- Summer Reading
- Library Catalog system problems
- Darkness2Light training for library staff
- Book sale revenue for the fiscal year
- Ready2Read program success

8. Old Business

- Curry County Library Network contract discussion and vote for approval: After review and clarifications of questions, Sandy Grummon made a motion to authorize Skinner to sign the contract. Tim Scullen seconded the motion. The vote in favor was unanimous.
- Architectural Services contract discussion and vote for approval: Skinner noted that HGE added changes recommended by Wendy Abel. Tim Scullen made a motion to authorize Skinner to sign the contract. Sandy Grummon seconded the motion. The vote in favor was unanimous.

9. New Business

- Discussion of future meeting times for library board: It was decided that there would be no regular meeting in the month of July; Skinner will check with HGE to see if a special meeting is needed. The board also agreed to move regularly scheduled meetings to the second Friday of the month at 5:00 to accommodate Jerry Herbage's schedule. Board packets will be made available on Tuesdays before the meeting.
- Discussion of project manager for building project: The board discussed the benefits of having a project manager for the learning center project. Skinner said he would like to decide by late Fall and put out a request for proposals if it is decided to proceed.

3) Adjournment @ 6:41 pm