



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

## CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

March 10, 2015 at the Curry Public Library

Minutes by Jeremy Skinner

### 1. Supplementary Budget Hearing called to order at 5:15 pm by Martha Jain Stewart

- In attendance: Jeremy Skinner, Sandy Grummon, Alan McGuinness, Jerry Herbage, John Harper, Martha Jain Stewart, Jordan Popoff (library staff)
- Jeremy Skinner provided a review of the recommended changes to the FY 2014-15 budget that were published in the Curry County Reporter per ORS 294.473(1)(b).
- No public comments were made on the proposed changes.
- Sandy Grummon made a motion for approval of the following supplementary budget resolution: "The Board of the Curry Public Library District hereby adopts a supplemental budget to:
  - Increase General Fund resources line 35100 "Gifts" by \$447,402 to a new total of \$451,402; and to increase General Fund expenditure line 90110 "Salaries" by \$2,500, for a new total of \$125,500 for that item; and to increase general fund expenditure line 90200 "Part Time" by \$3,000, for a new total of \$31,860 for that item; and approve an interfund transfer from the General Fund to the Building Fund of \$441,902.
  - Increase the Building Fund resources line 0451010 "Transfer from General" by \$441,902 to a new total of \$441,902; and to increase Building Fund expenditure line 0999000 "Debt" by \$420,000 to a new total of \$470,000 for that item; and to increase Building Fund expenditure line 04979000 "Wetland Development" by \$5,000 to a new total of \$20,000 for that item; and to increase Building Fund expenditure line 097710 "Equipment-Furniture" by \$6,000 to a new total of \$14,000 for that item; and to increase Building Fund expenditure line 0492540 "Professional Services" by \$7,000 to a new total of \$22,000 for that item.
  - Increase the new total budget for the Curry Public Library District to \$889,322. The Board hereby appropriates the additional \$5,500, for a new total appropriation in the general fund of \$423,420; and the additional \$441,902, for a new total appropriation in the building fund of \$883,822."
- Jerry Herbage seconded the motion. The vote in favor was unanimous.

### 2. The Supplementary Budget Hearing was adjourned at 5:24 pm.

3. The regular board meeting called to order at 5:24 pm by Martha Jain Stewart
  - In attendance: Jeremy Skinner, Sandy Grummon, Alan McGuinness, Jerry Herbage, John Harper, Martha Jain Stewart, Jordan Popoff (library staff)
4. Citizen Concerns
  - No concerns were stated.
5. Review of Minutes for Feb. 10, 2015 meeting
  - After review of the minutes Jerry Herbage moved for the approval of the minutes. The motion was seconded by John Harper. The vote for approval was unanimous.
6. Friends of the Library report given by Sandy Grummon
  - The Friends of the Library book sale raised \$2,100
  - The space at the Chowder House worked well and the space has been offered for next year's sale.
  - The Friends are seeking a solution to what to do with leftover books from next year's sale.
  - The Friends are preparing for the month-long silent auction in May, and many good items have been donated, including a good number of desserts for the culminating event.
7. Financial Report
  - Jeremy noted that the budget is on track to finish the year with no problems.
  - Jeremy announced that additional funds of \$165,000 from the Haug estate had been transferred to the library's bank account.
8. Director's Report given by Jeremy Skinner
  - See attached report.
9. Old Business.
  - Haug Estate: In addition to the transfer of \$165,000 from the Haug estate, the library received the coins from Haug's safe deposit box. Jeremy asked if two Library Board members would be willing to examine the contents of the box and help put together a plan for selling the contents. John Harper and Alan McGuinness agreed to meet Jeremy at the bank next week to proceed with this project.
  - Maxine Yadon Estate: Jeremy reported that attorney Chris Keusink reviewed the Yadon Estate documents and contacted the executor of the estate, Mike O'Dwyer, who agreed to release the funds to Curry Public Library rather than Curry County Library Foundation.
  - Colvin Street Property: A new extension to the library's sale agreement with James Johnson has been written up by John Spicer, and is waiting to be signed later this week.
10. New Business
  - Grounds Questions: Jeremy asked the board for input on a sustainable plan for maintaining Anita's Garden. In particular, Jeremy is interested in including it in

the regular grounds maintenance budget. After some discussion, John Harper voiced his concern with scaling back the gardens so that they look bland and corporate. Jeremy offered to talk to the library's current groundskeeper By The Yard to find out whether or not they could take on the project, and if so at what price. Jeremy also agreed to talk to John about what he thought the best options would be for simplifying the scale of the work without compromising the gardens.

11. The Meeting was adjourned at 6:27 pm.