



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

April 14, 2015 at the Curry Public Library

Minutes by Jeremy Skinner

Items 1-5: Library Budget Committee Meeting

-See attached minutes for the Budget Meeting by Pat Renner

1. Call to Order – 1st Budget Committee Meeting
2. Selection of a secretary to record minutes
3. Budget Message – Library Director, Jeremy Skinner
4. Committee discussion of budget
5. Adjournment

6. Call to Order – Regular Monthly Library Board Meeting

-In attendance: Jeremy Skinner, Sandy Grummon, Alan McGuiness, Jerry Herbage, John Harper, Martha Jain Stewart, Jordan Popoff (library staff), Tim Scullen (citizen)

7. Citizen Concerns

-Tim Scullen: Asked the library board if it knew when the last contested election occurred for a library board position. Library Board members responded that they were not sure, but that they did not recall a contested election. All sitting board members were originally appointed to fill vacancies.

-Brent Lawrence: Brent is a Gold Beach resident, who attended the meeting to express his appreciation to the Board for the role the library played in providing him space, technology, and an environment conducive to completing an online entrepreneurial venture capital course through the University of Maryland.

8. Review of Minutes for March 10, 2015 meeting

-After review of the minutes Jerry Herbage moved for the approval of the minutes. The motion was seconded by Alan McGuiness. The vote for approval was unanimous.

9. Friends of the Library Report given by Sandy Grummon
 - The Friends of the Library silent auction is being planned for April 27-May 29
 - The dessert auction for May 29 has 9 guaranteed bakers, and is seeking additional commitments.
 - The Friends of the Library are participating in the planning process for Rotary's Party in the Park on July 11.

10. Financial Report given by Jeremy Skinner (see handout)
 - Jeremy reported that all budget lines are in good shape. This financial report includes some budget lines that still need to be amended to reflect changes approved as a part of the supplementary budget.

11. Director's Report given by Jeremy Skinner
 - See attached report.

12. Old Business
 - Haug Estate: John Harper and Alan McGuinness reported that they had inspected the coins gifted to the library. Alan McGuinness provided rough estimates on the value. John Harper has made contact with a reputable gold dealer in Medford who has agreed to travel to Gold Beach and buy the coins at market value without charging a commission. Alan and John will set a date for the sale.

13. New Business
 - No new business.

14. The meeting was adjourned at 7:03 pm

**Curry Public Library District
Budget Committee Meeting, FY 2015-2016
Minutes for April 14, 2015**

Board Chair Martha Jain Stewart called the meeting to order at 5:21 p.m. Present were Board members Sandy Grummon, John Harper, Jerry Herbage, and Alan McGuinness. Also present were Budget Committee members Candace Callen, Frosty Coleman, Barbara Gaston, Pat Renner, Maureen Scannell, Library Director Jeremy Skinner, and staff member Jordan Popoff. Lisl Coleman and Tim Scullen attended as guests.

After introductions, Scannell volunteered to be Chair and Renner volunteered to be Secretary. Herbage made the nominations, Callen seconded and the vote was unanimous.

Budget Message: Library Director Skinner

Skinner began by reading the introduction to the document, explaining concepts as necessary. He mentioned the differences from last year, when some uncertainties had coincided to mandate a conservative approach to forecasting. Skinner was delighted to talk about the benefits received from unexpected donations from several estates that will allow the District to gently expand some amounts in the General Fund, while proceeding on a number of necessary projects.

When discussing changes to revenue and expenditures in the General Fund, Callen asked about the City of Gold Beach Urban Renewal District, which will take some of the increase in revenue only within its borders. Skinner took some time to explain this complicated topic.

Lines 24-25 (Personal Services) Significant changes are to be made in this area because past years forced the District to lag behind neighboring districts. Callen queried the State of Oregon's minimum wage. Gaston asked if we could bring our wages up to Chetco's. Harper wondered if it included new employees.

Skinner continued to explain increases in Lines 35, 43, and 44. Callen asked if more grants could be found for Youth Programs (Line 46). Increases will be made to Adult Programs (Line 48). Newspapers and Periodicals (Line 54) have been reassessed and a subscription to Zinio will be purchased. Renner wondered how it worked. Gaston asked why the library dropped the *Oregonian*.

In the Capital Outlay section, Line 71 (Equipment, Other) discussion centered on an upgrade to the larger flat screen and other technology. Callen requested that the screen be portable.

Skinner explained that the Building Fund section of the budget contains the long-awaited news that preliminary explorations in building expansion will begin. Work on the wetlands requirement will begin this summer. Gaston inquired as to where the beginning balance of the budget gets added in; Skinner replied that it was Line 134. She also wondered if the building expansion has a time frame. Herbage responded that the Board was just looking into it. Skinner said that it will begin with a geological study and grants exploration. He pointed out that a copy of the District's Strategic Plan is available if anyone is not familiar with it.

Further Discussion:

Scannell asked for further discussion. Herbage announced that another budget meeting will take place. Callen wondered how the District was doing. Skinner replied that it's doing well because the building loan was paid off, freeing up some interest funds.

Then, Scannell moved that we recess until May 12, 2015 at 5:15 p.m. Gaston seconded and the vote was unanimous.

Respectfully submitted,
Pat Renner, Secretary