



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

January 13, 2015 at the Curry Public Library

Minutes by Jeremy Skinner

1. Meeting called to order at 5:17 pm by Martha Jain Stewart
 - In attendance: Jeremy Skinner, Sandy Grummon, Alan McGuinness, Jerry Herbage, John Harper, Martha Jain Stewart, Jordan Popoff (library staff), Tim Scullen (community member); Joseph Wegner
2. Citizen Concerns
 - No concerns were voiced.
3. Review of Minutes for December 9, 2014 meeting
 - After review of the minutes Sandy Grummon moved that the minutes be approved with changes to the spelling of “space” in the third point of item 4, and a correction to the spelling of the word “released” in item 7. Jerry Herbage seconded the motion; the vote in favor was unanimous.
4. Friends of the Library report given by Sandy Grummon
 - The Friends of the Library book sale is scheduled for February 13-16 at the Chowder House.
 - Donations have begun and there looks to be plenty of books for the sale.
 - The FOL are looking for volunteers to prep for the sale on February 11-13.
 - There will not be a bake sale at this year’s sale.
5. Financial Report
 - Jeremy provided a quick overview of the report and noted that all budget lines are looking close, but there are no significant problems
6. Financial Review by Joseph Wegner
 - Wegner presented an overview of the library’s annual financial review. He noted that everything looked good, and strongly recommended that the library pay off its debt as soon as possible.
 - In response to questions from board members, Wegner clarified that this report is a review, not an audit. An audit is only required when expenditures exceed \$500,000. Payments on debt do not count toward this total. Wegner also noted

that he is no longer conducting full audits, so the library will need to be prepared to hire a new auditor when it begins work on a community wing.

7. Director's Report given by Jeremy Skinner

-See attached report.

8. Old Business

-Harald Haug estate: The library is still waiting on funds from the Haug Estate. Jeremy asked whether it would be prudent to prepare for a supplemental budget in the case that the funds arrive soon. The Board recommended waiting until the funds are in hand.

-Library Paypal Account: Jeremy proposed a set of protocols for library staff to use for a Paypal account (see board meeting packet). Jerry Herbage moved that the protocols be adopted as amended. Sandy Grummon seconded the motion; the vote in favor was unanimous.

9. New Business

- Parking lot resurfacing: Jeremy reported that he had solicited a quote for repainting and resurfacing the library parking lot. Resurfacing and repainting would cost: \$4,276.00. Restriping would cost \$964.00. The consensus of the Board was that resurfacing should wait until after community room work has been completed. Jeremy will look into building the cost of restriping into the FY 2015-16 budget.

-Board elections: Jeremy reported that there will be three library board positions open during the next election. The period for filing will be during the month of February.

10. The Meeting was adjourned at 6:35 pm.