



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

March 11, 2014 at the Curry Public Library

Minutes by Jeremy Skinner

1. Meeting called to order at 5:15 pm by Martha Jain Stewart
 - In attendance: Jeremy Skinner, Martha Jain Stewart, Sandy Grummon, John Harper, Alan McGuiness, Jerry Herbage
2. Citizen Concerns
 - Jim Johnson (purchaser of the old library building) was in attendance to discuss the status of his payments to the Library District for the old building. Johnson reported that he had been accelerating his payments on the building in an attempt to satisfy the requirements of his contract, which stipulated that he would have the building paid off by April 25, 2014. Despite his best efforts, Johnson will be short \$24,000 of paying off the building, and noted that he was requesting an additional year to pay off the balance (see attached letter from Johnson to the Board). The Board unanimously supported extending the agreement for one year, and asked Jeremy Skinner to meet with John Spicer, the attorney who drafted the original sale agreement, to modify the agreement to allow for an additional year.
3. Review of Minutes from the February Board meeting
 - Jerry Herbage recommended that "p.m." be appended to the time of the meeting recorded in the minutes.
 - Alan McGuiness moved that the minutes be approved with the addition of "p.m." to the time; Jerry Herbage seconded the motion; the vote in favor was unanimous.
4. Friends of the Library Report given by Sandy Grummon
 - The Friends raised \$2,100 at the February book sale.
 - The Friends are gathering items for the May silent auction. To date the Friends have gathered have 32 items.
5. Financial Report
 - There were no notable expenditures or revenues be discussed from the month's financial report.
6. Director's Report given by Jeremy Skinner
 - All of the details of the Director's Report are outlined in the attached report.
7. Old Business

- Piano: Jason Adams delivered a piano donated by Adele Corbin to the Library
- Cape Blanco Music Festival: the Library decided not to accept the Festival's offer to run a children's story time in the activity area. The library will see how this year's festival goes, and consider participating next year.
- Culvert grill #2: John Harper reported that the culvert grill would be installed this week.
- Library Policy Revisions: Jeremy reported that the overall personnel policy is being reviewed by the lawyers for Special Districts of Oregon. The fully revised policy will be submitted to the Board for final review when it is complete.
- Other policies including: the Emergency Action Plan; the Mandatory Reporting Policy; the Loss Prevention Policy; and the Unlawful Harassment Policy were reviewed by the Abel Insurance Company. The Board agreed to review the drafts of these policies and provide feedback at the March Board meeting.

8. New Business

- The Budget Calendar (see attachment) was presented by Jeremy Skinner
- Jerry Herbage moved that the Budget Calendar be approved; Sandy Grummon seconded the motion; the vote in favor was unanimous.

9. The Meeting was Adjourned at 6:15 pm.