



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

## CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

January 14, 2014 at the Curry Public Library

Minutes by Jeremy Skinner

1. Meeting called to order at 5:14 by Martha Jain Stewart
  - In attendance: Jeremy Skinner, Martha Jain Stewart, Sandy Grummon, John Harper, Alan McGuiness, Jerry Herbage, Sandy Mathers
2. Citizen concerns (none reported)
3. Review of Minutes from December 10<sup>th</sup> meeting
  - typos will be amended
  - 2 attachments will be added (goals for Lib. Director and holiday sched.)
  - Sandy Grummon moved to approve the minutes with amendments and attachments; John Harper seconded the motion; the vote in favor was unanimous
4. Friends of the Library Report by Sandy Grummon
  - Reception for Jeremy Skinner was well-attended. The Friends were happy with the community support at the event.
  - The Friends have begun sorting books for the February book sale.
  - New members have been joining the Friends.
  - A community member offered to donate a piano; Alan McGuiness plans to investigate whether or not it should be accepted; the old piano is still waiting for someone to take it away
5. Financial Report
  - The most noticeable change to the accounts is an injections of funds into the Building fund; this included a \$12,000 payment on the old library and funds from the Rouse estate.
  - Because of unexpected maintenance issues, the budget line 92030 has exceeded its budgeted amount for the year.
6. Director's Report by Jeremy Skinner
  - Jeremy reviewed the key projects he has been working as detailed on the attached director's report.
  - The Board agreed to pay Jeremy's travel to Portland on Jan. 17<sup>th</sup> to meet with a faculty member at PCC to plan and initiate work on a new website for the Library. The Board will also pay for Jeremy's attendance at the Oregon Library Association conference, April 16-18.

7. Old Business (none)

8. New Business

-Adding Jeremy Skinner to the Sterling Savings bank account and safe deposit box for Curry Public Library. John Harper moved that Jeremy be added to the account; Alan McGuiness seconded the motion; all voted in favor. With Jeremy's addition to the account, the authorized signatories are as follows: Jeremy Skinner, Sandy Mathers, Alan McGuiness, and Sandy Grummon.

-Culvert grills. John Harper noted that the Library needed to pay for the work in covering the culvert with a grill. A motion was made by John Harper to pay the \$312 bill out of the wetlands fund. This motion was seconded by Alan McGuiness, and all voted in favor of the motion. It was also noted that the Library should get a bid to cover a second culvert.

-Jason Adams and maintenance work. Jeremy inquired about whether or not the Board would like him to proceed with a contract with Jason Adams for gutter cleaning. Martha Jain Stewart recommended that the Library expands the scope of Adams work to include: cleaning of heat pumps, air filter changes, and exterior lighting maintenance. Jeremy will discuss these services with Adams and report back to the Board in February.

-Migration of old VHS collection to DVD. Jerry Herbage reported that he did not know whether or not there were any copyright concerns. Jeremy will check with Special Districts and OLA before proceeding.

Meeting was adjourned at 6:14 pm.